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| **A logo of a church  Description automatically generated** | **MUCH HOOLE PARISH COUNCIL****NOTICE OF MEETING** |
| You are hereby summoned to attend the February Meeting of Much Hoole Parish Council to be held at 7.30pm on **Monday 10th February 2025.** The meeting will be held at **The Venue** **at Hoole Village Memorial Hall**, Liverpool Old Road, PR4 5QA. |

**AGENDA**

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| **1.** | **Apologies for Absence**To receive apologies for absence. |
| **2.** | **Declaration of Interests and Dispensations:** to declare any personal or pecuniary interest in respect of matters contained in this agenda or brought up at any point in this meeting. |
| **3.** | **Minutes of the Previous Meetings:** To resolve to approve the minutes of the last Council meeting held on 13th January 2025 as being true and accurate and to propose the acceptance of changes made to the minutes of the December council meeting held on the 9th December 2024. |
| **4.** | **Public Time**To invite and listen to issues raised by members of the public. |
| **5.** | **Correspondence from members of the public**To discuss correspondence received from members of the public. |
| **6.** | **Reports from other meetings and information on Future Events** Council to review any other reports from meetings where Councilors have attended as representatives and will discuss upcoming events that Councilors will be attending as representatives. |
| **7.** | **Village Hall**To receive and note a report on the progress of The Village Hall. |
| **8.** | **Off Road Cycle Track**1. To receive inspection reports and any updates on the Cycle track and resolve any actions required.
2. To approve the quote for a sign to discourage digging at the cycle track in the amount of £135.55.
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| **9.** | **Finance**1. To sign off the Bank reconciliation for the end of January 2025 circulated prior to the meeting.
2. To authorise the following payments:
	1. Clerks January gross salary in the amount of £557.41 Timesheet circulated with agenda
	2. Clerks January reimbursements in the amount of £95.52 (£93.02 for mileage and £2.50 for Lebara PAYG Sim) – details circulated with agenda
	3. Receipts from Cllr R. Lea for Community Orchard planting materials in the amount of £103 – details circulated with agenda
	4. Council to note the CIL monitoring report, uploaded on the MHPC website covering the period 2018 – 31/03/2024.
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| **10.** | **Revision to 2025-26 Budget – CIL & Reserves**1. Clerk to provide an update on discussions with LALC and P Cafferkey following the January meeting and review of CIL income and the agreed 2025-26 budget, whether we have interpreted the situation correctly, the severity of the situation and how to rectify it.
2. Council to consider and approve the transfer of CIL funds into a dedicated bank savings account for clearer financial management.
3. Council to review and approve the desirable level of revised earmarked reserves for the 2025-26 financial year – see below - to ensure correct CIL allocation. A revised budget is circulated with this agenda.

Proposed earmarked reserves for 2025-26 to work towards:Current CIL income balance - £16,364.78 (this will vary depending on spends before the end of the current financial year – 31/03/2025)Election Costs reserve - £8,000Emergency reserve - £4,000  |
| **11.** | **Footpaths & Gardens**To receive an update on the maintenance of footpaths including work completed. |
| **12.** | **Community Orchard Project**1. Council to receive an update from the Community Orchard Project team on the planting of the fruit trees and fir tree.
2. Council to record a vote of thanks to the Community Orchard Project team for their efforts in organising the delivery and planting of the fruit trees on Saturday 18th January 2025.
3. Council to record a vote of thanks to the two schools, parents, teachers and volunteers who successfully planted the fruit trees and resolve to send letters.
4. Council to record a vote of thanks to James Nelson for the fir tree donation and assistance on the day and resolve to send a letter.
5. Council to approve the quote from Signs Express in the amount of £228 for 11 signs and to approve the signs wording, size, design, positioning and erection in the Community Orchard (Trafalgar Garden)
6. Council to approve John H Mayors costings in the amount of £24.00 for 4 round posts and a bag of postcrete – details circulated with agenda.
7. Council to approve arrangements for mowing and trimming the Trafalgar Garden from now on.
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| **13.** | **Village Hall MUGA**Council to receive an update on the business plan for a Multi-Use Games Area (MUGA) at the Village Hall. |
| **14.** | **South Ribble Allotments**Council to receive an update from Cllr R. Lea on his discussions with Louise Davies at SRBC regarding a member of the publics request regarding the lack of allotments in the area.  |
| **15.** | **Bus Routes in Much Hoole Village**Council to agree a marketing plan for the new 115 bus service network in Preston, South Ribble, Leyland and Chorley ahead of the implementation date on 31st March 2025 (assuming it gets the go-ahead following consultation). |
| **16.** | **Much Hoole Map with public rights of way and points of Interest** 1. Council is to review both the current Much Hoole village map and PROW map from Mario, provided by Cllr P. Cocker and approve the specification for a new map – details circulated with this agenda.
2. Council to consider how to use the map and make it available once printed.
3. Council to review and approve the quote of £600 + VAT from ‘Fertile Frog’ for a customised digital map as per the agreed specification – details circulated with agenda.
4. Council to approve an Ordnance Survey License in the amount of £47.50+ VAT,
5. Council to approve printing costs of the map of up to £400+VAT.
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| **17.** | **Fallen soldiers’ plaques**To discuss the proposal for fallen soldier plaques on village properties and to receive a report from the Clerk on discussions with the Croston historian, including a sample plaque provided by the Croston historian. |
| **18.** | **Planning**07/2025/00026/DIS. 198A Liverpool Old Road Much Hoole Preston Lancashire PR4 4QB. Discharge of conditions 7, 9-11 and 17 for Plot 3 only pursuant to permission 07/2021/01001/FUL for erection of 3 No. detached houses and associated detached garages07/2024/00935/LBC. Apple Tree Barn Town Lane Much Hoole Preston Lancashire PR4 4GJ. Proposed single side storey extension, new entrance door, replacement windows and internal modifications to existing barn. |
| **19.** | **Items for next agenda** |
| **20.** | **Date of Next Meeting** The Parish Council to agree the date of the next Meeting as 7.30pm on Monday 10th March 2025 to be held at ‘The Venue’, Liverpool Old Road, Much Hoole. |